



New York State Association of Personnel and Civil Service Officers

February 16, 2023

2023 Annual Civil Service Training Conference in Saratoga Springs, NY

To my fellow NYSAPCSO members,

On behalf of the executive committee, I am excited to announce the 2023 Annual Civil Service Training Conference to be held May 7 – 10 at the Saratoga Hilton in Saratoga Springs, New York.

We have a full schedule of interesting and current hot topics, as well as expert presenters, and we are thankful to have the NYS Department of Civil Service's MSD staff in-person to provide their expertise. The one thing that we have that no other conference has is... EACH OTHER – the only source for real-life experiences relating to the administration of NYS Civil Service at the local level.

On Monday, our schedule includes Civil Service Updates, Tools to Optimize Recruitment and making the most of the NYSAPCSO list serve, Bias and Political Correctness, and a fun ice breaker game to highlight civil service topics, but more importantly to allow time for fun and getting to know each other.

For Tuesday, we will have the Testing Services Update presented by NYS DCS and there will be sessions on Training and Experience Examinations and how to review them, First Amendment Audits and how to prepare for them, and Position Classification.

Wednesday's session will cover the Q & A's of the membership. You ask the question; MSD has the answers!

In addition to the training sessions, the Executive Committee is excited about our social events. On Monday, there will be an event TBD, where we can relax and have fun and forget about the worries of Civil Service (you know we'll be talking about Civil Service anyway). Tuesday evening's semi-formal dinner is being held at the historic City Center in Saratoga Springs.

Enclosed you will find: the Hotel Reservation Form (**to be returned directly to the Hotel**), the Association Registration and Meals Form, **to be returned to Laura Granger in Seneca County**, and a blank Tax Exempt certificate, which you will need to complete & submit to the hotel, along with the Hotel Reservation Form. (Be sure to have a copy of the Tax Exempt Form at check-in as well). **Please note that this is a change from the way conference fees have been paid in the past.** Instead of paying the hotel for both meals and lodging, this year meals and breaks will be paid directly to the Association, along with the conference registration fee.

Please make every attempt to book your hotel reservations and register with the Association by April 7, 2023. We cannot guarantee registrations/meal accommodations made after April 7th.

Thank you! I hope to see you all at conference for a well-deserved time of learning and networking with new and old friends!

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NYSAP&CSO President

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