



NYSAPCSO.org

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New York State Association of Personnel and Civil Service Officers

March 8, 2019

On behalf of the New York State Association of Personnel & Civil Service Officers, I invite you to participate in our **2019 Training Conference scheduled for June 3rd through June 5th** at the Desmond Hotel & Conference Center in Albany, NY. The Association is pleased to offer you several opportunities to ensure maximum customer contact and product exposure to nearly 100 County, Town and City human resource professionals and decision makers. In addition to a vendor display table, I encourage you to take advantage of any or all of these enhanced exposure opportunities:

- **Purchase ad space** in our Conference brochure. This is a great option if you aren't able to attend the conference (or even if you are!). See the enclosed Vendor Confirmation Form for details and pricing.
- **Donate a raffle prize** for the annual prize drawing held on Tuesday afternoon. To qualify for the drawing, conference attendees must make contact with each vendor donating a prize. **In past years, we have been fortunate to have 100% participation from our vendors in the raffle.**
- **Sponsor a scheduled function**, social mixer, session break or semi-formal dinner. See the Vendor Confirmation Form for a complete list of sponsorship opportunities.

Please complete the Vendor Confirmation Form, enclose the fee(s) and return to **Beth Mortas no later than Wednesday, April 24th, 2019. Make hotel reservations and submit payment directly to the hotel by May 17th, 2019** in order to receive package pricing. If you wish to attend the social event on Monday, June 3rd, cruising aboard the Dutch Apple II, the cost will be \$60, and payment can either be made with your vendor registration or directly to Julie Carr, Treasurer, either by mail or at the conference. Please note that the boat **is not** handicapped accessible. You should wear flat or low-heeled rubber-soled shoes and dress appropriately, as the temperature on the Hudson River tends to be cooler than the surrounding area.

Thank you for your continued interest in our organization! Your participation is sure to make our annual training conference a success. We appreciate your support and look forward to seeing you at the conference! If you have any questions, please feel free to call Beth Mortas, Vendor Coordinator, at (315) 435-3995, or email her at elizabethmortas@ongov.net If this letter has reached you in error, kindly direct it to the most appropriate person. If you would like to receive next year's conference information via email, please include your email address on the Vendor Confirmation Form.

Thank you! Hope to see you at conference!

John Welch, Jr.
NYSAPSCO President