



Protecting merit and fitness
for over 50 years NYSAPCSO.org



NYS Association of Personnel & Civil Service Officers

June 2 –5, 2019

To make your conference reservation please mail or fax (not both) this form to the address below:

ONE FORM PER PERSON

The Desmond Hotel and Conference Center

Attention: Reservations

660 Albany Shaker Road, Albany, New York 12211

FAX: (518) 640-6068

FORMS MUST BE RECEIVED NO LATER THEN **May 17, 2019**

Check In Time: 4:00PM

Check Out Time: 12:00PM

THREE NIGHT PACKAGE 6/2/19:	TWO NIGHT PACKAGE – 6/3/19:	ONE NIGHT PACKAGE – 6/3/19 OR 6/4/19:
Sunday 6/2/19 – Wednesday 6/5/19	Monday 6/3/19 – Wednesday 6/5/19	Monday 6/3/19 – Tuesday 6/4/19
Includes Deluxe Overnight Accommodations for (3) nights and 3 Breakfasts, All Day Coffee Service, 2 Lunches & 1 Reception and 2 Dinners Package is Tax Exempt and includes service charge.	Includes Deluxe Overnight Accommodations for (2) nights and 2 Breakfasts, All Day Coffee Service 2 Lunches & 1 Reception and 1 Dinner Package is Tax Exempt and includes service charge.	Includes Deluxe Overnight Accommodations for (1) night (Monday or Tuesday) and 1 Breakfast, All Day Coffee Service, 2 Lunches Package is Tax Exempt and includes service charge.
<input type="checkbox"/> \$689.00 per person Single Occupancy	<input type="checkbox"/> \$488.00 per person Single Occupancy	<input type="checkbox"/> \$276.00 per person Single Occupancy
<input type="checkbox"/> \$496.00 per person Double Occupancy	<input type="checkbox"/> \$359.00 per person Double Occupancy	<input type="checkbox"/> \$212.00 per person Double Occupancy
<input type="checkbox"/> \$441.00 per person Triple Occupancy	<input type="checkbox"/> \$323.00 per person Triple Occupancy	<input type="checkbox"/> \$194.00 per person Triple Occupancy
<input type="checkbox"/> \$414.00 per person Quad Occupancy	<input type="checkbox"/> \$305.00 per person Quad Occupancy	<input type="checkbox"/> \$185.00 per person Quad Occupancy

TUESDAY NIGHT BANQUET DINNER – PLEASE CHOOSE ONE ENTRÉE CHOICE

Beef

Chicken

Fish

Vegetarian

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

ROOMMATES NAME: _____

ROOMMATES NAME: _____

Method of Guarantee & Payment

A credit card is required to guarantee your reservation. However, personal checks will be accepted 14 days prior to check-in to guarantee a reservation and for payment. Personal checks will not be accepted at check-in.

CREDIT CARD# _____ EXP: _____

PRINT NAME: _____

SIGNATURE: _____

You may cancel this reservation without charge no later than Friday, May 17, 2019. Should you fail to arrive or cancel after May 17, 2019 you will be charged for the entire package.

17