



**NEW YORK STATE ASSOCIATION OF
PERSONNEL & CIVIL SERVICE OFFICERS
ANNUAL TRAINING CONFERENCE
The Desmond Hotel & Conference Center
Albany, New York
(JUNE 2 – 5, 2019)**

Name: _____ Title: _____
Department: _____ Address: _____
Municipality: _____ Zip Code: _____
Phone: _____
Email: _____
Arrival Date: _____ Departure Date: _____

ASSOCIATION REGISTRATION FEE:

Member \$ 75 per Official
Non-Member \$150 per Official (Subject to Availability)
Monday, June 3: Dinner & Reception # _____

Overnight Registration for each official includes participation at program workshops, meals, breaks, and receptions. Commuter Registration does not include any meals.

REGISTRATION POLICY:

Registration fee for each official must accompany his/her registration form by check or voucher payable to NYS Association of Personnel & Civil Service Officers by **April 26, 2019**.

COMMUTERS NOTE REGARDING MEALS:

Check here if your jurisdiction **does not plan** to stay overnight (please provide the name of the representative from your jurisdiction and other information requested above.) Instead of arrival/departure date, please indicate with check mark below the days your jurisdiction will be attending and the number of individuals from your jurisdiction who plan to attend the following meals (prices below):

Monday, June 3: Breakfast # _____ Lunch # _____ Dinner & Reception # _____
Tuesday, June 4 Breakfast # _____ Lunch # _____ Dinner & Reception # _____
Wednesday, June 5: Breakfast # _____

The daily meal ticket prices are as follows and **need to be paid with the Registration Fee:**

	Members	Non-Members
Breakfast Only	\$25.20	\$27.72
Lunch Only	\$36.00	\$39.60
Dinner & Reception (Monday)	FREE	TBD
Dinner & Reception (Tuesday)	\$57.60	\$63.36

Please complete one form for each overnight person who will be attending the training conference (for jurisdictions planning to commute for the day, please complete only one form).

Send to: Julie Carr, Treasurer
Cattaraugus County
303 Court Street
Little Valley, NY 14755
jjcarr@cattco.org

NOTE: DO NOT SEND THIS FORM TO THE HOTEL