



NYSAPCSO.org

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New York State Association of Personnel and Civil Service Officers

NOMINATIONS SOUGHT

The New York State Association of Personnel and Civil Service Officers Announces the 2016 Merit & Fitness Award which recognizes contributions made by an individual to the administration of the New York State Merit System and for contributions of time and energies in support of the Association.

NYSAP&CSO is a voluntary professional association which was founded to support the administrators of municipal Civil Service agencies as they strive to fulfill their obligation to uphold the New York State Constitution and enforce the Civil Service Law for the various local government agencies under their jurisdiction.

Every year, the Association will recognize a Civil Service administrator or other government official with responsibility for their jurisdiction's merit system administration who has demonstrated exceptional public service in support of Article V Section 6 of the NYS Constitution and service to NYSAP&CSO as a board member or other direct means of support.

ELIGIBILITY

Awards may be given to:

- Active or recently retired members of NYSAP&CSO.
- NYS Officials that have provided direct support to NYSAP&CSO.
- Others on the approval of the president/executive committee.

CRITERIA

With regard to merit system administration, the nominee must have demonstrated:

- An extraordinary achievement resulting in significant efficiencies, benefits or savings to their jurisdiction;
- A record of leadership and accomplishments; and/or
- A long-term commitment to public service exhibiting innovation, creativity and positive change.

With regard to service to NYSAP&CSO, the nominee must have demonstrated:

- A record of involvement either on the executive committee or a subcommittee;
- Leadership and participation through the conducting of sessions;
- Dedication to the membership by actions that support the goals of NYSAP&CSO.

NOMINATION & SELECTION OF AWARDEES

- Nominations should be made using the attached form.
- Nominations can be made by an official of a member agency.
- Nominations must be received no later than May 1, 2016 by:

Bethany O'Rourke, Personnel Officer
56 Main St – Rm 206
Owego, NY 13827
Fax # (607) 223-7074
Email: o'rourkeb@co.tioga.ny.us



New York State Association of Personnel and Civil Service Officers

2016 NYSAP&CSO Merit & Fitness Award for Contributions in Support of the NYS Constitution, the Civil Service Law and the Association **NOMINATION FORM**

NOMINEE

Name:	
Title:	
Employer:	
Address:	
Phone:	
Fax:	
Email:	

Is the nominee a current member of NYSAP&CSO?	Yes	No
Does the nominee know of this nomination?	Yes	No
Is the nominee attending the NYSAP&CSO conference?	Yes	No

Please give the reasons and basis for the nomination. Focus on the specific accomplishments or contributions the nominee has made. Attach supporting documentation as appropriate. Please attach additional pages if more space is needed.

Person Submitting the Above Nomination

Name:	
Title:	
Employer:	
Address:	
Phone:	
Fax:	
Email:	

Submit to: NYSAP&CSO Award Committee, C/O Bethany O'Rourke, 56 Main St, Owego, NY 13827; Fax # (607)223-7074 ; Email: o'rourkeb@co.tioga.ny.us